

PANTHERS CHARITIES GRANT APPLICATION

1/5

GRANT APPLICATION CHECKLIST

YOU MUST FOLLOW THESE GUIDELINES TO SUBMIT A COMPLETED PACKAGE:

1. ASSEMBLE THE ITEMS IN YOUR GRANT APPLICATION IN THE ORDER LISTED BELOW.
2. CHECK OFF EACH ITEM WHEN COMPLETED.
3. SUBMIT YOUR APPLICATION BY MAIL TO THE ADDRESS BELOW.

- 1. COMPLETE THE GRANT APPLICATION SUMMARY
- 2. HAVE THE GRANT APPLICATION SUMMARY SIGNED BY THE BOARD CHAIR AND CHIEF EXECUTIVE OFFICER OF YOUR ORGANIZATION
- 3. COMPLETE THE GRANT NARRATIVE
- 4. COMPLETE THE PROJECT BUDGET FORM
- 5. SEND A LIST OF THE CURRENT BOARD OF DIRECTORS
- 6. ATTACH A COPY OF YOUR ORGANIZATION'S OFFICIAL NOTICE OF TAX EXEMPT STATUS FROM THE IRS, OR EXPLAIN IN YOUR COVER LETTER IF NOT INCLUDED. IF YOUR ORGANIZATION IS EXEMPT AS A LOCAL UNIT OF A NATIONAL ORGANIZATION, ATTACH CERTIFICATION OF MEMBERSHIP. (NOTE: DO NOT SEND YOUR FEDERAL TAX ID NUMBERS NOTICE OR YOUR STATE TAX EXEMPTION LETTER AS THESE ITEMS DO NOT MEET THIS REQUIREMENT.)

YOUR FULLY COMPLETED APPLICATION PACKAGE MUST BE POSTMARKED BY MARCH 1 OF THE CURRENT YEAR AND MAILED TO BANK OF AMERICA STADIUM TO THE ADDRESS BELOW:

CAROLINA PANTHERS COMMUNITY RELATIONS DEPARTMENT
ATTN: PANTHERS CHARITIES GRANTS COMMITTEE
800 SOUTH MINT STREET
CHARLOTTE, NC 28202

FORMAT REQUEST: PLEASE DO NOT SUBMIT YOUR APPLICATION IN A SPECIAL BINDER OR NOTEBOOK. ADDITIONAL INFORMATION THAT IS NOT REQUESTED IN THIS GRANT APPLICATION WILL NOT BE REVIEWED OR CONSIDERED.

GRANT DISBURSEMENT

- GRANT REQUESTS WILL BE ACCEPTED BY MARCH 1ST OF EACH YEAR. APPLICANTS WILL BE NOTIFIED IN LATE APRIL IF THEIR APPLICATION HAS BEEN APPROVED OR DECLINED. GRANT DISTRIBUTIONS WILL BE MADE IN MAY.
- ALL QUESTIONS SHOULD BE DIRECTED TO RILEY FIELDS, CAROLINA PANTHERS DIRECTOR OF COMMUNITY RELATIONS AT 704-358-7000.



PANTHERS CHARITIES GRANT APPLICATION

2/5

Carolina Panthers Charities was established in 1994 through Foundation for the Carolinas. Our mission is to assess the needs of communities within North and South Carolina and to provide financial resources to assist in creating programs that make measurable and sustainable change for youth and military in our region.

TIMELINE

CAROLINA PANTHERS CHARITIES GRANTS ARE AWARDED ONE TIME PER YEAR.

GRANT DEADLINE **MARCH 1**
GRANT RECIPIENTS NOTIFIED **LATE MAY**

FUNDING GUIDELINES

- Funding is available to non-profit agencies in North and South Carolina whose missions and programs address the needs of youth and military.
- The maximum grant amount offered through the Carolina Panthers Charities grant process is \$10,000.
- One-time projects or ongoing projects are eligible for funding. Priority consideration is given to projects that are sustainable.

THE FOLLOWING AREAS GENERALLY ARE NOT FUNDED:

- CAPITAL CAMPAIGNS
 - ENDOWMENT FUNDS
 - CONFERENCES
 - GRANTS TO INDIVIDUALS
 - TRAVEL EXPENSES
 - SALARIES AND BENEFITS
 - EVENT SPONSORSHIPS
- Organizations must be recognized as tax exempt under section 501(c)(3) of the Internal Revenue Code.
 - Due to the volume of applications, we do not provide feedback on proposals that are not funded.

OTHER GRANT OPPORTUNITIES

- Youth and high school football grant requests, including equipment, uniforms or field grants, should refer to the [“Youth Football Grants”](#) section of the Carolina Panthers Charities webpage.
- Schools seeking support for health and wellness programming, such as playground refurbishments, equipment purchases, or fitness installations should apply for [Hometown Huddle grant funding](#).
- Schools requesting funding to improve healthy eating and physical activity should direct funding requests to the [Fuel Up to Play 60 program](#).
- For a full listing of available grants and funding opportunities from the Carolina Panthers, please visit the [Grant Programs page](#).



PANTHERS CHARITIES GRANT APPLICATION

3/5

GRANT APPLICATION SUMMARY

Applicant Organization _____ Date of Incorporation _____
Contact Name _____ Amount of Grant Request _____
Job Title _____ Current Organization Budget _____
Email _____ Total Budget for the Project _____
Telephone _____
Address _____
City _____ State _____ Zip _____

NAME OF PROJECT: _____

Please concisely address the following on this page only:

(1) YOUR ORGANIZATION'S MISSION STATEMENT.

(2) PLEASE PROVIDE A BRIEF OVERVIEW OF THE PROJECT FOR WHICH YOU ARE SEEKING SUPPORT, AND HOW IT WILL SUSTAIN OVER TIME.

TOTAL PROJECT BUDGET _____ CURRENT ORGANIZATION BUDGET _____

APPROVAL OF EXECUTIVE OFFICER:

We have reviewed and approved submission of this grant request. We certify that the applicant organization does not discriminate on the basis of race, color, age, gender, sexual orientation or national origin. We also certify that our most recent IRS notification of our organization's 501(c)(3) status is attached to this application and that the organization has received no notice from the IRS of any proposal, threat or suggestion to revoke or modify this determination.

Board Chair Name (print) _____

Board Chair Signature / Date _____

Executive Officer Name (print) _____

Executive Officer Signature / Date _____

NARRATIVE



PANTHERS CHARITIES GRANT APPLICATION

4/5

NARRATIVE

Please answer the following questions on the following Grant Narrative Response page. Your compiled responses should not exceed one (1) page.

1. In a short paragraph, please describe the program/project for which you are requesting funds. If time sensitive, please include the date. Also, include how many youth or military will be served, scope of program and geographic area of program participants.
2. How does this program directly impact youth and/or military in our region?
3. Why did you decide to pursue this project? What do you hope to accomplish (outcome) with this project? Is this a new or ongoing part of your organization?
4. Please describe how you feel this project is sustainable.
5. List any current or past relationship with the National Football League, Carolina Panthers, Carolinas Stadium Corp., Carolina Panthers Charities and Carolina Panthers players. This information should include partnerships, financial support, stadium usage and in-kind gifts in support of your agency.



PANTHERS CHARITIES GRANT APPLICATION

PROJECT BUDGET FORM

Before completing the Project Budget Form, please refer to page 2 of the application packet for expenses not covered by Panthers Charities. Funding requests must be sustainable.

Applicant _____
 Project _____ Time Period Covered _____

SECTION ONE - PROJECT INCOME

(Check One)

<i>FUNDING SOURCES: List each actual and/or anticipated source of funding for this project only. Do not include in-kind support.</i>	<i>Amount</i>	<i>Funds Committed</i>	<i>Funds Requested</i>
<i>CAROLINA PANTHERS CHARITIES GRANT (BOX 1)</i>			
<i>TOTAL PROJECT INCOME (BOX 2)</i>			

SECTION TWO - PROJECT EXPENSES

<i>EXPENSE ITEMS: List expense items for this project. On a separate page, provide brief descriptions of any items which are not self-explanatory.</i>	<i>Amount</i>	<i>Amount of item to be funded from Carolina Panthers Charities Grant</i>
<i>TOTAL PROJECT EXPENSE</i>		

Should match Box 2 above

Should match Box 1 above